MEMORANDUM

FOR: **ALL CONCERNED**

SUBJECT: **WOMEN'S MENTORING AND LEADERSHIP SCHEMES**

DATE: **October 13, 2025**

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1. Rationale
The University acknowledges that women's empowerment and leadership development are integral to inclusive institutional growth. To strengthen these efforts, QCU shall institutionalize the Women's Mentorship and Leadership Program.

2. Provisions
a. The program shall provide structured mentorship opportunities for women students and faculty with guidance from alumni and external professionals.
b. At least 10% of the total female student population shall be engaged annually in mentorship or leadership programs.
c. The Center for Gender and Development, Students Affairs and Services Division, and Scholarship, Placement, and Alumni Relations Division shall jointly organize capacity- building events, recognition activities, and leadership symposia.

3. Reporting
An annual accomplishment report, including profiles of mentors and mentees, outcomes, and program impacts, shall be submitted to the GAD Office and Office of the President.

For compliance.

THERESITA V. ATIENZA, DEM
University President

Cc: *Office of the Vice President for Academic Affairs*
Office of the Vice President for Administration and Finance
Records Management Office