MEMORANDUM

FOR: **ALL CONCERNED**

SUBJECT: **IMPLEMENTATION OF WOMEN'S ACCESS SCHEMES (MENTORING, SCHOLARSHIPS, AND PROVISIONS)**

DATE: **October 7, 2025**

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1. Rationale

In line with QCU's commitment to gender equality, inclusivity, and women's empowerment under the Gender and Development (GAD) Framework and Sustainable Development Goal (SDG) 5, this memorandum formalizes the establishment of structured mentoring, scholarship, and support programs for women students and faculty members.

2. Objectives

- Ensure equitable access to academic and research opportunities for women.
- Encourage women's participation in leadership and scholarly endeavors.
- Support capacity development and post-graduate advancement among women faculty.

3. Implementing Guidelines

a. The Student Affairs and Services Division (SASD) and the Center for GAD shall identify eligible beneficiaries for women-focused scholarships and mentoring.

b. The REPL-Research Management Office (RMO), in partnership with the Office of the Vice President for Academic Affairs, shall organize a Women-in-Research Mentoring Program and provide technical support for research proposal development and publication.

c. The Scholarship, Placement, and Alumni Relations Division (SPARD) shall develop employability and leadership workshops targeted at women graduates.

4. Monitoring and Evaluation

All participating units shall submit an annual progress report to the Office of the President through the GAD Office, highlighting participation statistics, outcomes, and recommendations for improvement.

5. Effectivity

This memorandum takes effect immediately and shall remain in force unless amended**.**

For strict compliance.

THERESITA V. ATIENZA, DEM
University President

Cc: *Office of the Vice President for Academic Affairs*
Office of the Vice President for Administration and Finance
Records Management Office