MEMORANDUM

FOR: **ALL CONCERNED**

SUBJECT: **REITERATION OF THE NO PLASTIC POLICY AS MANDATED BY THE CITY GOVERNMENT**

DATE: **September 14, 2025**

In compliance with the City Government's ongoing No Plastic Policy, this memorandum is issued to reiterate and emphasize the strict observance of the plastic ban within the Quezon City University (QCU) premises, as part of our continued commitment to environmental sustainability and city ordinances.

As a reminder, the following guidelines are to be strictly followed:

1. **No Single-Use Plastic**: The use of plastic bags, disposable plastic utensils, plastic straws, plastic bottles, and other single-use plastics is strictly prohibited within the campus.

2. **Use of Environmentally Friendly Alternatives**: All members of the university are encouraged to use reusable or eco-friendly alternatives such as cloth bags, reusable containers, metal straws, and tumblers for all food, beverage, and merchandise purchases.

3. **Coordination with Vendors and Food Stalls**: Vendors within the university premises are likewise required to comply with this ban. The university will coordinate with all food stalls and canteen operators to ensure that their packaging and utensils align with the city's ordinance.

4. **Waste Management**: All students and employees are reminded to segregate waste properly and dispose of non-biodegradable materials responsibly. Recycling bins are available at designated points across the campus.

Non-compliance with this policy will result in appropriate disciplinary action as per university rules, as well as possible penalties under city ordinances. This initiative is in line with our shared responsibility to reduce environmental waste and promote a sustainable community.

We appreciate your cooperation in ensuring that Quezon City University remains an environmentally conscious institution. Together, let us contribute to a cleaner and greener city.

For strict compliance.

THERESITA V. ATIENZA, DEM
University President

Cc: *Office of the Vice President for Academic Affairs*
Office of the Vice President for Administration and Finance
Records Management Office